

July , 1968

Mrs. P. C. Tumber

Dear Mrs. Tumber:

On behalf of the East Hampton Visiting Nurse Association, this is to confirm our understanding that you will undertake the duties of Directress of the Neighborhood House on a full time basis and including operation of the nursery school, commencing October 1, 1968. You will have full control and supervision of the facilities subject only to the ultimate control of the Board of Directors of the Association.

Your starting salary is to be at the rate of \$65.00 per week and in addition you and your family will have the use of the second floor apartment in the Neighborhood House for so long as you remain so employed. This is to be free of any charge for rent and the Association will also bear the expenses of all utilities in and on the premises. This arrangement will be for an indefinite duration or until terminated by either party on not less than 30 days notice.

If you have any question concerning the above, please let me know as soon as possible.

Very truly yours,