

REGULAR BOARD MEETING

East Hampton Neighborhood House Associates, Inc.

September 18, 1996

The meeting was called to order by President Mike Helm at 4:30 p.m.

Members Attending:

<u>Board</u>	<u>Advisors</u>	<u>Staff</u>
Mike Helm	Mrs. Edwards	Lynn Allen
Barry Collum		Penny Green
Bob Osborne		Frances Graham
Avis Usher		
Pat Mercer		
Dick Herrlin		

It was decided to dispense with the reading of the June 26, 1996 meeting due to the crowded agenda.

Treasurer's Report - Lynn Allen

- Checking account balance is \$11,994.77
- Savings account balance is \$518.25
- Appeal letter - 4,226 to be mailed.
Printed by Schenck Fuel.
Notes added to the approximately 300 donors in 1995.
- Golf Tournament - sold out
\$11,275 deposited
\$12,100 just received

Hall use - \$8,205
Nursery group - \$3,055
- See attached report.

- Investments - Oppenheimer & Co.

All time high - \$420,925 - period ending August 30, 1996, see attached report.

- Mike Helm suggested formalizing our Board's recognition of the Women's Services Club by inviting a representative to attend our board meeting.
- Bob Osborne studied the material received from the Better Business Bureau announcing a new department rating philanthropic services as responding to their questionnaire would necessitate entirely changing our accounting procedures. It was moved, seconded and passed that we not respond.
- Nursery Group report by Frances Graham
 - Twenty-three students registered
 - Reduced staff hours 110 to 80
 - Reduced day care services to morning only group
 - Enrollment down due to enlarged free services offered by E.H. Day Care
- Resident Director - Penny Greene
 - Reported difficulties encountered with work done on handicapped accessible bathroom
 - Doors on front and back entrances need to be replaced and fireproofed
 - A motion was made, seconded and passed to authorize \$1,774 for installation of the new doors

Lynn Allen requested help writing notes to last year's donors on this year's appeal letter.

Meeting adjourned 5:10 p.m.

Trusmy Group
Frances Gotham

We have 23 students as
of ~~Sept 16 1996~~. I have
reduced the number of
hours Sandy Cohen & I
work there for I can keep
Dawn Field and Penny
there on staff still.
We have "School" from
9:00 - 12:00 mornings only.

Frances Gotham

Stella Maris * E. N. Beach
St. Michael's. - Amagansett
Session House - E. N. Presbyterian
are also down in
in these pu. schools

East Hampton Neighborhood House Association, Inc.
Treasurer's Report - Quarterly Meeting - September 18, 1996

Checking Account Balance: \$11,9994.77
Savings Account: \$518.25

Appeal Letter:

4,226 Appeal Letters will be picked up tomorrow at the Association for the Help of Retarded Children. 300 additional letters will be sent out upon personal notes being applied by the Board of Directors. We have many extras if anyone has other names to add to our list.

Expenses so far: 1482.49

Golf Tournament: 11,275.00 deposited, with another 12,100.00 just received from Ernie Clark.

Hall Use: \$8205.00

Nursery Group: \$3,055.00

Recommendations:

Respectfully Submitted,

**Lynn Allen,
Treasurer**