

East Hampton Neighborhood House Association, Inc.
Meeting
September 15, 1999

President Michael Helm called the meeting to order at 4:36 PM at the Neighborhood House.

Members Present Were:

Board	Advisors	Staff
Mike Helm Dick Herlin Mrs. Beverly Diechert Helen Sheehy Barry Cullum Lynn Allen		Fran Graham Penny Benbenek

Also present was Mark Crandall

The minutes from the last meeting were read by Lynn Allen in Kathy Egan's absence. Corrections to the minutes were to add Helen Sheehy to the list of Board Members present at the last meeting. Minutes approved.

Lynn Allen read the Treasurers report: See Attached

Beverly asked if we felt the Appeal Letter was effective last year.

Discussion ensued regarding this issue. It was generally noted that our donors give small gifts, that our list could certainly use refinement and will continue to be an ongoing work.

Treasurer's report was accepted as read.

Resident Director Penny Benbenek presented her report.

Penny reported on the work to the Nursery Group room, showing the board the newly painted room, new doors, and venetian blinds at the windows. The work on the doors will be completed soon, and a final bill will be presented for payment. Penny asked permission to discard the old curtains. All agreed.

The new sign is being worked on by Jack Kehoe. The drawings for the sign, with the logo from the Nursery Group done by Marci Honorkamp were shown to us. The drawings were approved and work will be completed, a deposit has already been paid, balance due upon installation, should not be more than 1500.00.

Penny read a very nice thank-you letter from the Restoration Church thanking us for the use of the building over the past years, noting how many people in the community were served by them during the eight years.

Penny noted that Hall use is down for Sundays at this point because the community at large have been turned away on Sundays for the past eight years, there also several evenings free. Beverly Deichert agreed to be in charge of Public Relations and will call the radio stations to insert "free" community announcements to alert the community that we have openings. The Board also agreed to pay for advertisements if necessary.

Penny also noted that she had difficulty with renting the Hall during this hot summer as many people wanted air conditioning. Dick Herlin stated that he will check with Schencks to work up a cost for air conditioning, and may even have some equipment around they can donate.

Fran Graham gave the Nursery Group report:

The Nursery group has opened successfully with 28 children: 18 boys and 10 girls. Tuition was increased by \$10.00. All are pleased with how the room looks.

Fran has chosen the Little Tykes playground, and showed the brochures to everyone. Discussion ensued on the placement of the new playground. It was decided to move it to the back of the building. This will leave more room to the side of the building for tents for weddings, parties etc. The playground must have a tall fence to protect from non-approved use. The old playground needs to be dismantled and removed.

It was decided to advertise for a handyman, to be salaried (requiring perhaps 8-10 hours per week), so that routine maintenance can be available for Penny without having to hire someone each time. The person hired would need to have a flexible schedule so that jobs requiring more than 10 hours work in one week could be done and perhaps less hours used in another week. Penny and the Handyman would keep track of the hours used and adjust the schedule accordingly.

Dick suggested that he might know someone who would be interested, if not an advertisement was approved.

Michael Helm read the investment report:

Oppenheimer= \$194,417.00

Kelmoore Strategy=\$261,659.00

Mike requested permission to dismantle and remove the old furnace and pipes out by the front that is defunct and patch the roof. This will stop one of the leaks in the roof.

Mike introduced Mark Crandall from the Sports Camp. Mike is interested in joining our Advisory Board. Mark explained his interest in the Neighborhood House dates back to his childhood when he attended the Boys Club, and has carried over to his involvement through the Sports Camp. The Neighborhood House has played an important role in his life, and in many of the children who attend the Sports Camp.

Mark was nominated and voted to the Advisory Board, and welcomed by the group.

We continue to need new members for the Advisory Board, discussion ensued regarding the kind of person we need for the Advisory Board. It was decided that Mike and Kathy Egan will send out a letter to members currently serving on the Board to see if they still wish to continue serving. We will continue to look for new members to replace those who no longer wish to serve.

Dick Herlin gave the Golf Tournament Report. The Tournament will be held on September 29, 1999. He needs some help the day of the Tournament. We are totally sold out with 11 Foursomes on the Waiting List. We expect to have a \$17-18,000.00 profit. Dick noted that if we had enough people willing to help with the tournament we could increase our profits greatly by selling advertising and having Holes Sponsored by Businesses. Discussion ensued on the viability of raising our fees for the tournament, especially since it is sold out long before the event and our golfers are paying only a little more than a Member's guest would pay...It was agreed to have a Post Mortem Meeting following the tournament to discuss it's successes and the things we could do to improve next year's tournament. Mark, Barry, Dick and Mike agreed to take part.

Penny suggested that we honor our Women's Service League at their annual dinner next week. They continue to meet here for a cover dish dinner each week, and have served the Neighborhood House for many, many years. They will be at Michael's Restaurant on Thursday, September 23rd. It was agreed to send each of the ladies a corsage. Lynn agreed to put on an Allen Business Credit Card, and Neighborhood House will pay when the bill comes in.

Beverly Diechert, Helen Sheehy, Penny & Fran reviewed the building and have come up with the following recommendations:

Continue to renovate the Library, Computer room, & Kitchen. Library Committee are Beverly, Helen and Pat Kyle.

Grounds Committee: Fran Graham, Dick Herline, Barry Collum and Mark Crandall

Appeal Letter Committee: Lynn, Mike, Beverly, Pat Kyle and anyone else interested. Meeting: Tuesday, October 5, 1999 3:00 pm

East Hampton Neighborhood House Association, Inc.
Treasurer's Report - Meeting - September 30, 1999

September 15, 1999: Checking Account Balance: \$14,270.76
September 15, 1999: Savings Account Balance: \$12,234.86

Appeal Letter: \$10,147.00 (Less expenses of 791.20 for profit of \$9,355.80) Today: 10.00
Donations: \$25.00
Golf Tournament: \$24,305.00 (Less expenses of ???
Hall Use: \$5,185.00
Nursery Group: \$2574.00
Restricted Income: \$490.00 (Parents of Playgroup raised) Not spent as of yet,

Transfers from Oppenheimer/Kelmoore: \$6041.83

The books are physically back from the accountant, the Financial reports and Returns are awaiting one more person to sign off, and then we can pick them up and send the Returns in and let you know how we fared.

Respectfully Submitted,

**Lynn Allen,
Treasurer**

1999 GOLF TOURNAMENT

THE GOLF TOURNAMENT WILL BE SEPTEMBER 29
1999 AT THE MAIDSTONE CLUB

WE SOLD OUT 144 PEOPLE AT \$225.00 PER
PERSON ON JUNE 14, 1999.

I HAVE TURNED OVER CHECKS IN THE TOTAL
AMOUNT OF 8100.00 AND I NOW HAVE A
SECOND DEPOSIT OF \$3600.00. THIS DEPOSIT
INCLUDES ONE CHECK HELD BY PENNY.

I ALSO HAVE REQUESTS FOR AT LEAST EIGHT
MORE FOURSOMES.

THESE REQUESTS WILL BE FILLED IF OTHER
FOURSOMES DO NOT PAY UP BY JULY 31, 1999.

KATHY - PLEASE GET TAX DEDUCTABLE FORM
501C3 FROM PENNY -

SORRY I AM NOT WITH YOU ALL BUT
I AM PERFORMING A GOODWILL BOAT TOUR
OF OUR AREA FOR SOME FOLKS FROM AUSTRIA.