

The Annual Meeting of the East Hampton Neighborhood House Association, Inc. was called to order at 4:00 P.M. - at The Neighborhood House - on Three Mile Harbor Road - On June 28, 1995 - by Chairman of the meeting - Richard Herrlin.

Minutes of the Annual Meeting of June 29, 1994 were read and approved.

Mr. Herrlin introduced the three (3) people who will be appointed to the Advisory Board for a one (1) year term:

Mrs. John Sheehy
Mrs. Steven Cohen
Mrs. David Leeney

Mr. Herrlin also introduced Mrs. Lynn Allen who will be appointed to replace Harold Graham as Treasurer.

Mrs. Ernest Greene - Resident Director - submitted her report for the year June 1994 - June 1995. Report was approved and accepted and a copy ordered to become a part of these minutes.

In her report Mrs. Greene called attention to the following things that needed to be done:

- 1- There is still a leak around the main chimney and water stains appear in the large Hall ceiling. The chimney needs flashing.
- 2- There is evidence of termites in the lavatories in the entrance hall.
- 3- The side entrance porch and rail are in need of paint.

On motion duly made and seconded Mrs. Green was authorized to have the above three items taken care of.

Mrs. Harold Graham - Nursery School Supervisor - submitted her report for the year June 1994 - June 1995. The report was accepted with congratulations for a job well-done and a copy ordered attached to these minutes - so done.

Lynn Allen reported that the present balance was \$450.54 - that 14,702 Appeal Letters had been sent out - 170 replies received to date - that the expenses for the letter - printing - postage - and thank you notes - came to \$4551.82. To date \$5,700.95 has been received from the Appeal Letter which means that the cost of the letter has already been covered. Mrs. Allen suggested that a Savings Account be opened for the accrual of payroll deposits - that the regular checking account be transferred from the Bank of New York to the Suffolk County National Bank - permission was granted to take care of the two suggestions.

Next in order of business was the nomination and election of three (3) ^{Directors} whose terms will expire in June 1998. Present directors whose terms expire as of this date are: A

Mr. Richard Herrlin
Mrs. Harry Willard
Mrs. Douglas Mercer

Mrs. Willard asked to be recognized and said that it was with regret that she would be unable to continue as a Director due to the fact that she and her husband were leaving East Hampton to make their home in Massachusetts where many of the Willard family reside.

Mr. Herrlin expressed the regret of the Association and thanked Mrs. Willard for her work as a Director.

Nominations were open for two (2) Directors for the three year term to expire in June 1998.

There being no nominations from the floor - motion was made and second that one ballot be cast for Mr. Richard Herrlin and Mrs. Douglas Mercer as Directors for the three year term to expire June 1998.

A Director will be appointed to take the place of Mrs. Willard - before the 1st Quarterly Meeting in September.

There being no further business to come before the meeting it was adjourned at 4:30 P.M.

Secretary

also second quarterly meeting

The Organization Meeting/ of the East Hampton Neighborhood House Association, Inc. was called to order by Richard Herrlin - president at 4:35 P.M. at The Neighborhood House - on June 28, 1995 with the following present:

Directors:

Mr. Robert Osborne
Mr. Richard Herrlin
Mrs. Douglas Mercer
Mr. Michael Helm
Mrs. John Usher

Advisory Board

Mrs. Louis Edward
Mrs. Harold Graham
Mrs. John Turi
Mrs. Steven Cohen
Mr. David Leeney
Mrs. John Sheehy

Minutes of the Organization Meeting of June 1994 were read and approved.

Mr. Herrlin appointed Mr. David Leeney and Mrs. John Sheehy to the Advsiory Board for a one (1) year term ending June 1996.

Next in order of business was the nomination and election of officers for the ensuing year. Present officers are:

President	Mr. Richard Herrlin
= Vice President	Mr. Richard Herrlin <i>Mr. Michael Helm</i>
Secretary	Mrs. John Usher

The floor was opened for nominations for the office of president, vice present and secretary for the ensuing. There being no nominations from the floor it was voted that nominations be closed and that one (1) ballot be cast for Richard Herrlin, president - Michael Helm, ~~vice president~~- and Mrs. John Usher- secretary - so done.

Mr. Herrlin announced the appointment to the Advisory Board as follows:

Mrs. Stepehn Cohen
Mrs. Floyd Downs
Mrs. Richard Dunam
Mrs. Harry Egan
Mrs. Louis Edwards
Mrs. Harold Graham
Mr. Donald Kennedy
Mr. David Leeney
Mrs. John Sheehy
Mrs. John Turi

Investments Chairman - Michael Helm made the following report:

Net Value as of 5/26/95	\$395,510.68
Compared to 5/27/94 net	375,981.82

2 gain of 5.2%
withdrawals to cover bills were \$34,500.00 which exceeded the income of \$21,638.80 by \$12,861.20.

On motion duly made and seconded ^d it was voted that the Investments Report be accepted and a copy attached to these minutes - so done.

East Hampton Neighborhood House Association, Inc.
Treasurer's Report - Annual Meeting - June 28, 1995

Checking Account Balance: \$5450.54

Appeal Letter:

14,702 Appeal Letters were mailed out the first week of June.
170 contributions have been received to date, totaling: \$5,700.95
163 thank-you letters have been mailed out, the 7 not sent had no return addresses. . .

If we get a 3% return on the mailing, we could expect 441 contributions.

Expenses so far:

\$4456.82 - Montauk Printing

52.16 - Postage

35.00 - Office Supplies

\$4543.98 Total Net so far: \$1156.97

Recommendations:

I recommend opening a savings account for the accrual of the payroll liabilities each week, This will enable us to save aside the necessary monthly federal deposits and quarterly payments due with quarterly reports.

I recommend we move checking account and open new savings account at Suffolk County National Bank, because it is a more convenient location to both Dick and myself. Due to the increase in summer traffic, the different branches at Suffolk are more accessible, and they have convenient hours (late afternoon, early am, and Saturday hours). I have talked to them, they will waive all Bank fees for a Non-Profit Organization, and will be happy to serve you. They have sent along a corporate resolution, description of services etc.

I recommend the payment of all bills as soon as possible to avoid paying monthly service charges. I will continue to make frequent deposits of the contributions from Appeal Letter, and to send thank-you notes within one week of receipt of checks.

Respectfully Submitted,



**Lynn Allen,
Treasurer**