

The Annual Meeting of the East Hampton Visiting Nurse Association was called to order at 5 P.M., on Wednesday, June 26, 1963, at the "Neighborhood House", by the president of the Board of Directors, Mrs. George Starke.

Minutes of the Annual Meeting of June 1962 were read and approved.

The Treasurer's Report was read and approved, and a copy ordered to become a part of these minutes. (Copy attached)

Mrs. Clara Lester, director of the "Neighborhood House", reported that that Nursery School had a very large enrollment this year; that the "House" had been very active all during the winter; and that the Boy's Club would use it this summer. Mrs. Lester also reported that it had not been necessary to have a new furnace installed. Instead some necessary work had been done on the existing furnace and it was now in excellent condition and heated the entire building satisfactorily.

On motion of Raymond A. Smith, Jr., seconded by Mrs. James Skidmore, it was voted that \$2500.00 be transferred from the regular account to the interest earning savings account.

Raymond A. Smith, Jr. reported for the Committee on the revision of the by-laws and constitution that the original Certificate of Incorporation had called for a Board of Directors of seven (7) members, and that through the years simply by motion of the Board it had been increased until the Board now numbers eighteen (18). Mr. Smith recommended that the Board be decreased gradually until it reached the seven (7) in number to conform with the Certificate of Incorporation. It was Mr. Smith's recommendation also that an Advisory Board be created - this Board would attend the meetings of the Directors and would assist them in any way possible. It was also recommended that the Certificate of Incorporation not be changed at this time.

After discussion on the above, and the date of the Annual Meeting, the attached resolution was offered changing the number of directors gradually to seven (7), setting up an Advisory Board, and changing the date of the Annual Meeting to the last Wednesday of June. On motion of Mrs. A. Wallace Chauncey, seconded by Mrs. Philip Gossler it was voted that the resolution be accepted and that a copy of the resolution become a part of these minutes. (Attached)

The Nominating Committee Chairman - Mrs. Philip Gossler - presented the following slate of directors to the Board of Directors and the Advisory Board;

Board of Directors

Advisory Board

- Mrs. Ulysses S. Adams
- Mrs. Charles R. Mansir
- Mrs. James B. Skidmore

- Mrs. Frank C. Carr
- Mrs. Frank M. Conklin
- Mrs. A. Wallace Chauncey

Members of the Board of Directors to serve a three (3) year term to expire in 1966 - members of the Advisory Board to serve for one (1) year, and from now on to be appointed by the ~~president~~ of the Board of Directors.

On motion of Mr. William P. McElroy, seconded by Mrs. James Briggs, it was voted that the slate of Directors, and the members of the Advisory Board be accepted and that the Secretary be instructed to cast one ballot. SO DONE.

There being no further business the meeting was adjourned at 5:25 P.M.

Quis S. Lester
Secretary

The Organization Meeting of the Board of Directors of the East Hampton Visiting Nurse Association was called to order at 5:30 P.M. on Wednesday, June 26, 1963, at the "Neighborhood House", by Mrs. George Starke, president of the Board with the following members present:

Board of Directors

Mrs. Selah Lester
Mrs. Ulysses S. Adams
Mr. Raymond A. Smith, Jr.
Mr. William P. McElroy
Mrs. Charles R. Mansir
Mrs. Philip Gossler
Mrs. James Briggs
Mrs. James B. Skidmore

Advisory Board

Mrs. Frank C. Carr
Mrs. A. Wallace Chauncey

The Nominating Committee Chairman, Mrs. Philip Gossler, presented the following names for office for the ensuing year:

President	Mrs. George Starke
Vice President	Mrs. Charles R. Mansir
Secretary-Treasurer	Mrs. John B. Usher, Jr.

On motion of Raymond A. Smith, Jr., it was moved and second that the slate presented by the Nominating Committee be accepted, that nominations be closed and that the Secretary be instructed to cast the unanimous vote of the Board - SO DONE.

Mrs. Starke reported that at least three more appointments would be made to the Advisory Board and that the following names had been suggested:

Mrs. Nelson C. Osborne, Jr.
Mrs. Edward Maguire
Mr. Hugh J. Robertson
Mrs. George B. Hand
Mrs. Kennell I. Schenck

Mrs. James Skidmore, Chairman of the benefit fashion show, tea and bridge to be held at Maidstone Club, reported that the Club would be available on August 21, 1963; that a One Hundred (\$100.00) Dollar bill had been given as a door prize; there will also be prizes from various stores; a case of liquor; 2 dinners at Chez Labbat; 2 dinners at Gordon's. The Children's Fashion Show will be put on by the Carousel Shop and will involve twenty-four (24) children as models.

The Service Club will take charge of the sandwiches and cake, and assist with the serving. There will be tea, coffee and punch.

It was the decision of the meeting that a letter announcing the benefit and listing the door prizes would be sent out. The letter will have a perforated tear-off slip at the bottom with space for name, address and number of tickets desired. These will be returnable to the treasurer who will then send tickets. Tickets will be numbered in both upper corners and will be used for the drawings.

Mrs. George Starke will take charge of having the printing done.

The following persons were appointed to assist with the benefit:

Cards and Tables	Mrs. Frank C. Carr
Tea Table	Mrs. A. Wallace Chauncey
Children for Show	Mrs. Philip Gossler and Mrs. James Briggs
Tickets at Door	Mrs. John B. Usher
Posters	Mr. H. J. Robertson

It was the unanimous vote of the meeting that Mrs. Lester be hired as Director of the Neighborhood House for another year.

There being no further business the meeting was adjourned at 5:50 P.M.

Olivia S. Usher
Secretary