

1964

The Annual Meeting of the East Hampton Visiting Nurse Association was called to order at 4:30 P.M. on Wednesday, June 24, 1964, at the "Neighborhood House" by the president of the Board of Directors, Mrs. George Starke.

Minutes of the Annual Meeting of June 1963 were read and approved.

The Treasurer's Report was read and approved, and a copy ordered to become a part of these minutes. (copy attached).

Mrs. Clara Lester, Supervising Director of the "Neighborhood House" gave the report of the activities of the year. The report was accepted as read and a copy ordered to become a part of these minutes. (attached).

The Chairman of the Nominating Committee - Mrs. James Skidmore - presented the following slates for members of the Board of Directors, and the Advisory Board, respectively:

Board of Directors - 3 year term to expire June 1967

- Mrs. George Starke
- Mrs. Edward Maguire
- Mrs. Broaddus Johnson
- Mrs. John Ahlquist
- Mrs. John B. Usher, Jr.

Advisory Board - 1 year term to expire June 1967

- Mrs. Frank C. Carr
- Mrs. Frank M. Conklin
- Mrs. A. Wallace Chauncey
- Mrs. James Briggs
- Mr. Howard Ott
- Mr. Raymond A. Smith, Jr.
- Mrs. Phillip Gossler
- Dr. Edwin C. Rowe
- Mr. H. J. Robertson
- Mrs. Nelson C. Osborne, Jr.
- Mrs. Charles R. Mansir

On motion duly made and seconded, it was voted that the slate as presented by the Nominating Committee be accepted and that the Secretary be instructed to cast one ballot for the unanimous vote of the meeting. SO DONE.

There being no further business the meeting was adjourned at 4:55.

Quis S. Usher
Secretary-Treasurer

The organization meeting of the Board of Directors of the East Hampton Visiting Nurse Association was held on June 24, 1964 at the "Neighborhood House", and was called to order at 5 P.M. by the president of the Board, Mrs. George Starke.

The following members were present:

Directors

- Mrs. George Starke
- Mrs. Clara Lester
- Mrs. Ulysses S. Adams
- Mrs. Shepard Krech
- Mrs. James B. Skidmore
- Mrs. John Ahlquist
- Mrs. Edward Maguire
- Mrs. John B. Usher, Jr.

Advisory Board

- Mrs. Charles Mansir
- Mrs. Frank C. Carr
- Mr. H. J. Robertson

Minutes of the June 26, 1963 organization meeting were read and approved; as were the minutes of the regular meeting of April 11, 1964.

Mrs. Usher, secretary-treasurer was asked to leave the room to permit the discussion of her letter of resignation. The letter explained that with two girls in college Mrs. Usher felt that it was necessary for her to take on a part time job in addition to her regular work - and that the additional work would make it necessary for her to give up some of her outside activities. After discussion it was unanimously moved and seconded that Mrs. Usher be asked to stay on as Secretary-Treasurer to the Board at a salary of \$1300.00 for this fiscal year - to begin on July 1, 1964.

The Chairman of the Nominating Committee, Mrs. James Skidmore, presented the following slate of officers for the ensuing year:

- | | |
|----------------|-------------------------|
| President | Mrs. George Starke |
| Vice President | Mrs. Edward Maguire |
| Sec'y-Treas. | Mrs. John B. Usher, Jr. |

On motion duly made and seconded it was voted that the slate be accepted as presented and that the Secretary be instructed to cast one vote for the unanimous vote of the meeting. SO DONE.

Motion was duly made and seconded that Mrs. Clara Lester be employed as Supervising Director of the "Neighborhood House" for another year.

At the suggestion of Mrs. Usher it was voted that the Secretary-Treasurer be bonded and that the bond be taken with the E. T. Dayton Inc.

Estimates of the re-shingling of the back part of the main building were received from Graves and Reichart - \$786.00; Frederick T. Card - \$625.00; to include 18" #1 Red Cedar Shingles; 15# felt, and asbestos board around the back end. On motion of Mr. McElroy, seconded by Mrs. Skidmore, it was voted to authorize Mrs. Lester to have the work done by the low bidder, Mr. Card, for the cost of \$625.00.

Mrs. Starke discussed recommendations made by the Executive Committee with regard to cleaning work inside the building, and work presently done by Mr. Howard Ott. It was the recommendation of the committee that the amount of \$624.00 (\$12.00 per day) be set aside in the budget for the services of a cleaning woman, mowing of the lawn, and care of the floors in the large and small halls. After much discussion it was decided that a committee of Mrs. Maguire, Mrs. Lester, and Mr. Robertson, meet with Mr. Ott to obtain his views and explain to him what we were trying to arrive at. After such a meeting the Board will meet again and make a decision.

There being no further business the meeting was adjourned at 5:45 P.M.

Olivia S. Laska
Secretary-Treasurer

App. 10/22/64

EAST HAMPTON VISTING NURSE ASSOC.

FINANCIAL REPORT
June 1, 1963 - June 1, 1964

RECEIPTS:

Balance on Hand, June 1, 1963	\$ 4,738.88
Nursery School	1,450.00
Contributions: (Memory: Dr. Edward, Mrs. Howard Ott, and Robert E. Wilson, Jr.)	573.00
Insurance - Fire Damage	125.00
L.V.I.S.	80.00
House Receipts	805.00
Katharine Appleton Estate	449.69
John D. Stokes Fund	27.77
Rent - Small House	583.00
Drive 1963 - June thru December	1,736.00
Drive 1964 - May	3,177.50
Bridge and Tea	1,477.50
TOTAL RECEIPTS:	\$15,993.34

EXPENSES:

Maintenance and Repairs	\$ 829.34	
Salaries	5,413.08	
Light	205.31	
Telephone	81.57	
Heat	885.41	
Supplies	158.03	
Printing	1.52	
Social Security Expense	194.92	
Insurance	286.43	
Tea and Bridge Expense	114.39	
Postage	12.65	
1964 Drive Expense	59.80	
	<u>\$8,242.45</u>	
Transfer to Savings Account	2,500.00	\$10,742.45
Balance on Hand, June 1, 1964.....		\$ 5,250.89

Special Endowment Fund - Donoho Estate	\$ 2,035.62
Savings Account - (Regular)	9,313.66