

A meeting of the Board of Directors and the Advisory Board was called to order at 4 P.M. on Wednesday, February 3rd, 1988 at the Neighborhood House by president of the Board, Richard Herrlin and the following members present:-

## Board of Directors:

Mrs. Selah Lester  
Mrs. Hurley Spencer  
Ms. Adra Freedman  
Mr. Richard Herrlin  
Mr. Michael Helm  
Mrs. John Usher

## Advisory Board:

Mrs. Raymond Card  
Mrs. Louis Edwards  
Mrs. George Starke  
Mrs. Gerald Field

Mrs. Francis Graham - Resident Director  
Mrs. Sheila Downs - Treasurer

Minutes of the September 1987 meeting were read and approved. The Treasurer's Report was read, approved, and a copy ordered attached to these minutes - so done.

Mrs. Downs reported that the Appeal Letter to date had brought in \$10,342.00 with expenses being \$4,239.81 - that the Golf Day at the Maidstone Club on October 7th brought in \$7,325.00 after all expenses. Mrs. Downs also reported that a check in the amount of \$2500.00 had been received from the Lion's Club.

Michael Helm, who is in charge of our investments, reported that despite the crash and money taken out during the year for maintenance we still show a profit above our original amount. A copy of his report is attached to these minutes.

It was noted that the gold drapes had been installed in the meeting room - these are a project of the Women's Service Club - also the green drapes at the front door and the windows on either side of it have been installed.

Mr. Herrlin reported that the new pole on the blacktopped court was not yet in place but that he was working on this. Also he had checked on the refrigerator that the North Main Street Restaurant had offered to the Neighborhood House and found that it was in bad condition and would have been much too large for our kitchen.

The subject of combination aluminum<sup>um</sup> storm and screens for the two back windows of the Meeting Room and seven in the upstairs apartment was discussed. Mr. Helm suggested getting a price on Hurd windows (double glazed) and the needed combination storm sash. After discussion it was voted that Mr. Herrlin be authorized to get prices on both installations and to go ahead and contract for the least expensive of the prices.

Mrs. Graham reported that the Fire Marshall had done an inspection - that the hood and stove in the kitchen needed a total cleaning and had noticed that the smoke alarms needed replacing. Mrs. Graham was authorized to have the stove taken care of and Mr. Herrlin will contact Bates Electric looking toward replacing the smoke alarms. Mrs. Graham reported that the outside cellar door had rotted out and was in bad condition. Mrs. Downs will have her husband check the situation out and either repair the existing door or replace it with a Bilco cellar door - whichever he feels

wilk solve the problem.

It was noted that one of the kitchen dishwashers had been disconnected for the winter - this because of the fear of pipes freezing. There followed a discussion on the capability of the present dishwasher after which Mr. Herrlin was authorized to check in to the price and installation of a commercial dishwasher. It was the opinion of the meeting that this type of a dishwasher would be more able to meet the demands of the affairs held at the Neighborhood House.

There was a discussion on the condition and looks of the Main Hall floor - which is not good. The meeting felt that it would take more than a general cleaning to bring the floor back. Along these lines it was voted that a price be obtained for the sanding and sealing of both the Main Hall Floor and the Meeting Room Floor.

There being no further business the meeting was adjourned at 4:40 P.M.

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Secretary